



# COURSE OUTLINE

## CJS450

Prepared: Gus Chiarello    Approved: Martha Irwin, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	CJS450: CUSTOMS PROCEDURES
<b>Program Number: Name</b>	1225: PROTECTION SECURITY
<b>Department:</b>	CRIMINAL JUSTICE
<b>Semester/Term:</b>	18W
<b>Course Description:</b>	The Customs Brokering course has now been combined into the Customs Procedures course. The Customs procedures course stays the same, but an extra module has been added to introduce some of the material that was in the Customs Brokering course. Module 12 will contain an overview of the Customs commercial operation and procedures. The Student will be able to develop an understanding of the import process, the release function and accounting procedures. The course will help the student understand topics such as compliance verification, enforcement procedures, refunds, appeals and agency initiatives. The student will also be able to prepare and complete various commercial documentations.
<b>Total Credits:</b>	4
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	45
<b>Vocational Learning Outcomes (VLO's):</b>  Please refer to program web page for a complete listing of program outcomes where applicable.	<ul style="list-style-type: none"> <li>#1. Work in compliance with established standards and relevant legislation in the protection, security and investigation fields.</li> <li>#2. Make decisions in a timely, effective and legally defensible manner to uphold protection and security.</li> <li>#3. Carry out delegated duties and responsibilities in compliance with organizational policies and procedures.</li> <li>#6. Prevent and resolve crisis, conflict and emergency situations by applying effective techniques.</li> <li>#7. Conduct and/or contribute to investigations by collecting, preserving and presenting admissible evidence.</li> <li>#8. Monitor, evaluate and accurately document behaviours, situations and events.</li> </ul>
<b>Essential Employability Skills (EES):</b>	<ul style="list-style-type: none"> <li>#1. Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</li> <li>#3. Execute mathematical operations accurately.</li> <li>#4. Apply a systematic approach to solve problems.</li> <li>#6. Locate, select, organize, and document information using appropriate technology and information systems.</li> </ul>



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#7. Analyze, evaluate, and apply relevant information from a variety of sources.  
#10. Manage the use of time and other resources to complete projects.

**General Education Themes:**

Arts in Society  
Civic Life

**Course Evaluation:**

Passing Grade: 60%,

**Evaluation Process and Grading System:**

Evaluation Type	Evaluation Weight
test 2	35%
test 3	30%
tests 1	35%

**Course Outcomes and Learning Objectives:**

### Course Outcome 1.

Orientation/Introduction

#### Learning Objectives 1.

- Overview
- Definitions
- Roles and responsibilities

### Course Outcome 2.

Foreign Affairs

#### Learning Objectives 2.

- NAFTA
- Export & Import Permits
- Monitor & Control Transborder Flow of Goods

### Course Outcome 3.



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Environment Canada

### **Learning Objectives 3.**

- CITES
- Exotic Species
- Export & Import Controls

### **Course Outcome 4.**

Health Canada

### **Learning Objectives 4.**

- Acts & Regulations
- Reduce Health & Safety Risks to Canadians

### **Course Outcome 5.**

Canadian Food Inspection Agency

### **Learning Objectives 5.**

- Traveller's Responsibilities
- Permits
- Fees and Services

### **Course Outcome 6.**

Transport Canada

### **Learning Objectives 6.**



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- RIV Program
- Importation of New and/or Used Vehicles
- Requirements

### **Course Outcome 7.**

Postal Procedures

### **Learning Objectives 7.**

- Commercial Mail
- Personal Mail
- Allowances

### **Course Outcome 8.**

Firearms Legislation

### **Learning Objectives 8.**

- Definitions
- Canada's Firearms Law
- Restricted and Prohibited Firearms
- Non-Resident Requirements

### **Course Outcome 9.**

Officer Powers

### **Learning Objectives 9.**

- Customs Act and Criminal Code
- Bill C-18
- Impaired Driving Offences
- Outstanding Warrants



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- Possession of Stolen Property
- Abductions

### **Course Outcome 10.**

Enforcement Procedures

### **Learning Objectives 10.**

- Interview Techniques
- Note Taking and Reports
- Courtroom Preparation
- Behavioural Analysis

### **Course Outcome 11.**

Personal Safety

### **Learning Objectives 11.**

- Confrontation Management
- Communication Model

**Date:**

Wednesday, August 30, 2017

Please refer to the course outline addendum on the Learning Management System for further information.